

Sherman Historic District Commission
Regular Monthly Meeting Minutes
February 10, 2014, 8:00 p.m.
Mallory Town Hall

DRAFT

Members Present: Janet Hopkins, Chair, Joel Bruzinski, Jim French, Alice Schnekenburger, and Betsy Scholze

Also Present: Christine Branson, Interim Clerk

This meeting was not audio recorded.

Call to Order:

Chair J. Hopkins Called the Meeting to Order at 8:03 p.m.

Approval of Minutes:

Regular Meeting of June 10, 2013

J. French Moved to Approve the Minutes of Regular Meeting of June 10, 2013 with amendments to item 3, first word should be "The" and item 4, in reference to the pruning of the tree "next".

Seconded by: B. Scholze Vote: For: Unanimous

Regular Meeting of August 12, 2013

J. French Moved to Approve the Minutes of Regular Meeting of August 12, 2013 with amendments to the second paragraph, in reference to explain "the" process.

Seconded by: B. Scholze Vote: For: Unanimous

Special Meeting of October 15, 2013

J. French Moved to Approve the Minutes of Special Meeting of October 15, 2013 with amendment to the location of the meeting, changed to the "Historical Society Office" and the lighting fixtures "were" lit.

Seconded by: B. Scholze Vote: For: Unanimous

Special Meeting of December 23, 2013

B. Scholze Moved to Approve the Minutes of Special Meeting of December 23, 2013 with amendment, remove the phrase "a rescheduled bimonthly" from the first paragraph.

Seconded by: J. French Vote: For: Unanimous

Correspondence:

Town of Sherman, Business Manager, Liz LaVia an inquiry of any anticipated expenditures to date.

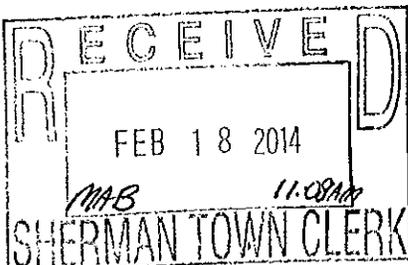
New Business:

Budget Request for FY 2014-15

The Commission discussed anticipated costs for the FY 2014-15 Budget, including: advertizing legal notices in the newspaper at approximately \$300.00, as well as a general supply request from the Clerk at approximately \$100.00 and compensation for the Clerk for recording meetings and Minutes for six to eight meetings for the year at approximately \$1,200.00. The total anticipated Budget request will be of \$1,600.00 for FY 2014-15.

J. French Moved to Approve \$1,600.00 as the total anticipated Budget request for the Sherman Historic District Commission for FY 2014-15.

Seconded by: B. Scholze Vote: For: Unanimous



Facilities Manager:

The Commission discussed inviting the Facilities Manager to the April 14th Meeting to go over needed maintenance and repairs to the Town Owned buildings within the Historic District. The Commission set a date for a site walk/ workshop for Saturday, April 5th beginning at 10:00 a.m. at the play house.

Meeting Time:

The Commission discussed changing the meeting time from 8:00 p.m. to 7:00 p.m. Since the proposed change did not agree with many of the member's schedules the meeting time will remain at 8:00 p.m.

Old Business:

Library Project:

The Library is in the final stages of unpacking, shelving and cataloging books since the recent completion of the addition. The lights outside have been replaced as per the original specs. There was discussion in reference to a modification to the Barn doors to add a latch to keep them from moving. An official re-opening date has not been set.

Playhouse Windows:

The Bos at the January Regular Meeting accepted the bid proposal from Hudson Valley Preservation in the amount of \$ 16,000.00 to replace the storm windows on the play house. Chair, J. Hopkins said she would follow up with Mason Lord in reference to the final details of the contract and anticipated completion date.

Playhouse Bathrooms Upgrade:

The Commission discussed necessary upgrades to the bathrooms. Charlie Reppenhagen was to submit changes to the plans to the BoS.

Scout House Window:

The Scout House window has been discussed many times, but no repairs have taken place. The reason given from Park & Recs. was until recently there was a book case blocking the interior of the window. The Commission plans to request immediate attention from the Facilities Manager at the April Meeting.

Other Business:

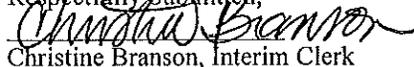
A site walk was scheduled for Saturday April 5th, at 10:00 a.m. to make an inventory of repairs or maintenance issues for discussion with the Facilities Manager. The walk will begin at the Playhouse. Any members that are unable to attend may conduct individual surveys and share notes with the Commission Chair.

The next Historic District Meeting will be April 14th, 2014 at 8:00 p.m. in Mallory Town Hall.

Adjournment:

**J. French Moved to Adjourn the Meeting at 9 :00 p.m.
Seconded by: B. Scholze Vote: For: Unanimous**

Respectfully Submitted,


Christine Branson, Interim Clerk

February 17, 2014