



Town of Sherman
Board of Selectman
Regular Monthly Meeting
October 23, 2014
7:00 p.m.
Mallory Town Hall

FINAL

Members Present: First Selectman, C. Cope, Selectman B. Ostrosky and Selectman A. O'Connor

Audience & Invited: E. Holub, G. Linkletter, A. VonPlachecki, G. & L. Albert, V. Sheer, S. Greenbaum, R. Hudson, J. Bruzinski, C. Jellen, F. Spaziani, S. & G. Maletz, C. Deemer, J. Dube, J. Finch, and C. Faure

First Selectman C. Cope Called the Meeting to Order at 7:01 p.m.

Approval of Minutes:

Selectman A. O'Connor Moved to approve the Minutes of Special Meeting of August 28, 2014, as written.

Seconded by: B. Ostrosky Vote: For: Unanimous

Selectman A. O'Connor Moved to approve the Minutes of Regular Monthly Meeting of August 28, 2014 as written.

Seconded by: B. Ostrosky Vote: For: Unanimous

Selectman A. O'Connor Moved to approve the Minutes of Special Meeting of August 29, 2014 as written.

Seconded by: B. Ostrosky Vote: For: Unanimous

Selectman A. O'Connor Moved to approve the Minutes of Special Meeting of September 2, 2014 as written.

Seconded by: B. Ostrosky Vote: For: Unanimous

Selectman A. O'Connor Moved to approve the Minutes of Special Meeting of September 8, 2014 as written.

Seconded by: B. Ostrosky Vote: For: Unanimous

Selectman A. O'Connor Moved to approve the Minutes of Special Meeting of September 9, 2014 as written.

Seconded by: B. Ostrosky Vote: For: Unanimous

Selectman A. O'Connor Moved to approve the Minutes of Special Meeting of September 23, 2014 as written.

Seconded by: B. Ostrosky Vote: For: Unanimous

Selectman A. O'Connor Moved to approve the Minutes of Regular Monthly Meeting of September 25, 2014 as Amended.

Seconded by: B. Ostrosky Vote: For: Unanimous

Selectman A. O'Connor Moved to approve the Minutes of Special Meeting of September 29, 2014 as written

Seconded by: B. Ostrosky Vote: For: Unanimous

Correspondence:

CT: Siting Counsel- Executive Director Melanie Bachman, dated October 6, 2014 in response to the request to have telecommunications carriers submit assessment reports regarding coverage in the Town of Sherman. A report is anticipated by November 7th, 2014.

Candlewood Lake Authority- Meeting Minutes of October 8, 2014, a published paper entitled "A Laboratory Examination of the Effectiveness of a Winter Seasonal Lake Drawdown to Control Invasive Eurasian Water Milfoil", as well as an Executive Director's Report, dated October 3, 2014.

C.O.S.T.- e-bulletin, October 24, 2014

Public Comment:

V. Sheer- requesting any new information regarding CLA's Grant funding request for a proposal to introduce grass eating carp to Candlewood Lake.

J. Dube- a response to a letter written in the Citizen News in reference to the Happy Acres Farm tenant recommendation.

Old Business:

Progress report on Town projects

Happy Acres Farm RFP-

First Selectman C. Cope reported he has met with the Facilities Manager. Mr. Spaziani has inspected the home, checked the smoke detectors, and railings on stairs. The circuit breaker will require labeling as to what circuits control which rooms, buildings etc. A vent is required on the oil tank. The Sanitarian has submitted a septic and water report. Mr. Simpkins stated there is no visual failure of the septic system, although should be closely monitored. The septic has been pumped. The water report was created by Hydro Tech, the water is suitable for drinking. C. Cope stated an informational session has been scheduled for November 8th, 2014 from 1:00 to 3:00 pm to present Full Circle's proposal to the citizens of Sherman. A Town Meeting will be set for November 14th, 2014 at 7:00 pm. C. Cope reported the Lease negotiation continues between the Town and Full Circle Farming, LLC.

Playhouse Bathrooms-

First Selectman C. Cope reported the anticipated date of completion for the bathroom improvement project is December.

School Roof Project-

Facilities Manager F. Spaziani reported the contract has been reviewed and approved by the BoE. The roof work will begin next week, second shift, beginning at 3:30 pm and is anticipated to be complete within four or five days.

SVFD Tires

First Selectman C. Cope reported a conversation with SVFD Chief C. Pitcher- the FD received three quotes to replace truck tires. The SVFD Board has agreed to use dues to offset the \$ 6,400.00 overage to replace the tires.

Road Paving Report

Wanzer Hill Road-

First Selectman C. Cope reported the resurfacing project is complete.

Briarwood Drive

First Selectman C. Cope reported the repaving project is complete. In the spring, a safety evaluation of the bridge will be necessary, LOCIP grant funding may be available to replace the bridge.

Spring Lake Road update

First Selectman C. Cope reported NJR offered to complete the repairs for approximately \$ 6,000.00 to \$ 8,000.00. The BoS has turned down their offer, the Department of Public Works has agreed to complete the necessary repairs.

Emergency Services Facility

First Selectman C. Cope read into record an email received from D. Raines. The heater in the front stairwell has been installed. Temporary lines have been painted on the bay floor, however the floor will require bead blasting to apply an epoxy floor coating in the near future. Mr. Raines provided two quotes from local professional contractors. Air reels have been ordered and will be installed within the next two weeks per specifications determined by Chief Pitcher. HVAC contractors have been onsite, the systems are operating but fine tuning is still needed. The Facilities Manager supervised the maintenance of the boiler and hot water system, Mr. Spaziani has requested proposals for routine boiler cleaning and maintenance. Additionally Mr. Spaziani is working with United Alarm and obtaining pricing and approval for the installation of alarms for various building controls. The exhaust system is not working in the bays and has been deemed ineffective. Mr. Raines requested the BoS direct the Town Attorney to initiate action against Silver and Petrucelli for failure to fulfill their contracted duties as well as failure to provide As Built drawings and Maintenance and Operation documentation for the facility and associated systems. Silver and Petrucelli also needs to be notified in writing the oil fill is not operating to the specifications of the CT Building code. The State Trooper's IT office line has not been installed, Mr. Raines recommends First Selectman contact the barracks commander and request all needed services installed by year's end. In closing, Mr. Raines recommended purchase of a laptop and building management software to develop and track maintenance, repairs, contracts and various aspects of the facility.

Emergency Radio Communications report-

Tabled until November.

Disbursement controls discussion

Selectman B. Ostrosky met with Business Manager L. LaVia to discuss various procedures and to receive feedback from recent recommendations. Mr. Ostrosky is in the process of working out final details and hopes to present the Selectman with a draft to review by the next Monthly meeting.

Draft ordinance for septic tank visual inspection/ walk over- program

First Selectman Cope met with the Town Sanitarian, T. Simpkins to discuss details of the proposed ordinance. This will be reviewed by the BoS before it is moved to a Town Meeting. A budget will need to be added to the Town's Operational Budget next fiscal year.

New Business

Tax Refunds

Selectman B. Ostrosky Moved to Approve payment of Real Estate and Vehicle Taxes in the combined amount of \$ 1,798.60.

Seconded by: A. O'Connor

Vote: For: Unanimous

Appointments:

Housing Commission

The BoS discussed correspondence received from Michael Barenburg, Art Von Plachececki, Carol Faure, Bruce Hoag, Donna Tuck, Ed Hayes and Tom Joiner, all requesting consideration for appointment to Housing Commission Board.

Selectman B. Ostrosky Moved to Appoint Carol Faure, and Art Von Plachececki, for three year terms and Bruce Hoag, Donna Tuck, and Tom Joyner for two year terms to serve on the Sherman Housing Commission.

Seconded by: A. O'Connor

Vote: For: Unanimous

Audit

Treasurer, Eric Holub spoke in reference to the FY 2013-14 Audit Report. The audit went smoothly. There were four internal control comments which identified the following problems: Departmental Expenditures greater than Budgeted. Parks and Recreation has inconsistent processes between the S.P.A.R.K. program, P&R funds collected through the Town Clerks office, and the P&R checking account was deemed unnecessary. The Auditor recommends a complete analysis of the Park and Receptions accounting processes. Also identified was the Town Clerk's cash account: the ledger is showing a balance inconsistency which has probably been carried forward historically, a correction to the ledger was recommended. The BoS agreed to invite P&R to a meeting to discuss the recommendations.

Revenue Sheet

A monthly financial report was created by Business Manager L. LaVia. Mr. Holub reported no surprises in expenditures, everything is in alignment with this time last year expenditures.

Public Comment

A. Von Plachecki- commending the excellent paving work on Wanzer Hill Road

V. Sheer- requesting the draft Septic Ordinance be placed on the Town website as well as post Board and Commission vacancies on the Town website.

J. Dube- commended the Park & Receptions department for growing the programs over the past years.

G. Albert- asking when the Resident Trooper will officially move to the ESF building, stating it has been ready for more than six months. Additionally, Mr. Albert requested the BoS consider holding a referendum vote to consider the tenant farmer proposal for Happy Acres.

C. Deemer- agrees with the suggestion of a referendum vote relating to the Happy Acres farm tenant proposal.

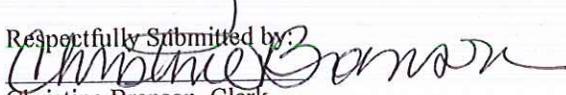
A. Von Plachecki- spoke in support of the BoS' recommendation of Full Circle Farms.

J. Dube- also spoke in support of the BoS' recommendation of Full Circle Farms.

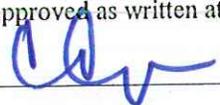
Adjournment

Selectman A. O'Connor Adjourned the Meeting at 7:55 p.m.

Respectfully Submitted by:


Christine Branson, Clerk
October 30, 2014

*Approved as written at the Regular Monthly Meeting of November 20, 2014



First Selectman C. Cope



Selectman B. Ostrosky



Selectman A. O'Connor