



## SHERMAN PARK AND RECREATION

Mallory Town Hall  
Sherman, Connecticut 06784

(860) 354-3629

### Minutes of Regular Meeting September 8, 2014

#### **Present:**

Fran Frattini – Chairman  
John Wrenn – Director  
Stan Greenbaum  
William Butts  
Karen Kellett – Secretary

#### **Absent:**

Kris Fazzino  
Scott Berlinger  
Denise DePalma

#### **Guests:**

Dylan Shiland, Marie Hatcher, Susan Seegar

#### **Call to order:**

Chairman Frattini called the September 8, 2014 Park and Recreation Commission meeting to order at 7:15pm.

#### **Minutes:**

*A motion to approve the minutes of the August 11, 2014 Sherman Park and Recreation Commission Regular Meeting minutes was made by William Butts. The motion was seconded by Stan Greenbaum and passed unanimously.*

#### **Pavilion Rentals:**

An application for use of Allen's Camp and the pavilion had been received from the Boy Scouts for a camp out on September 13 and 14 at the town park. The group would be out by 11am Sunday morning. *A motion was to accept this application and waive the rental fee was made by Karen Kellett and seconded by Stan Greenbaum; motion was voted with all in favor and passed.*

An application was received from the Cub Scouts for use of the town park including Allen's Camp and the pavilion for 40-50 people from 3pm on September 19 to 10am on Sunday September 20. *A motion was to accept this application and waive the rental fee*

*was made by Karen Kellett and seconded by Stan Greenbaum; motion was voted with all in favor and passed.*

An application was received from Scout Troop 137 of New Fairfield requesting use of the town beach for about 20 people to launch canoes on Friday September 12 between 5:00 and 6:00. The canoes and people would be dropped off at the park and no cars would be parked. The group would return on Sunday, September 14 for a 10am pick up. There was a discussion. *A motion was made by William Butts to accept this application pending receipt by Mr. Wrenn of the troop's proof of insurance and seconded by Stan Greenbaum; motion was voted with all in favor and passed.*

There was a discussion about proof of insurance from applicants for facilities.

**Correspondence:**

Stan Greenbaum noted that he had received a phone call from Cindy Whitman expressing displeasure with the conditions of the tennis courts. There was a discussion, including the history of the courts being donated and past efforts to get repairs done.

Fran Frattini had received a permit with conditions from Inland Wetlands Commission for Eagle Scout project involving the new benches at tennis courts on Veterans Field. She described some of the conditions including one from Natural Diversity Data Base because the field may be in the location of some endangered species. It was noted that the conditions should not hold up the work and that the ZEO would need to be informed by Boy Scout Kyle Thomson before work began

**Old Business:**

Fran Frattini distributed copies of the Park and Recreation page to be submitted to the Town Report. There was a discussion and no changes were suggested.

Dylan Shiland updated the commission on his Eagle Scout project. Dylan is planning a 5K run on April 4 starting out at the Congregational Church and going out and back on Church Road. The logistics of the event were discussed. Dylan stated that he had chosen Matthew's Hearts for Hope as the recipient of the proceeds from the event. Marie Hatcher and Susan Seegar were in attendance representing the organization and Mrs. Hatcher will be Dylan's sponsor. There was a discussion including the need for a completed facilities use form for Volunteer Park for overflow parking and other guidelines and paperwork related to event planning. It was noted that Mrs. Hatcher would be the official organization representative on applications as Dylan is not an adult. The fee will be \$20 for early registration and \$25 the day of event. Dylan wishes the proceeds to go to the organization and be used for research. Publicity like ads, flyers, Facebook, websites and a preparatory training clinic were discussed. A detailed description of the work Matthew's Hearts for Hope was given. For the vent, the Scout troop will assist with things like cones, water station, parking and directing traffic.

*A motion was made to accept the application for use of Volunteer Park for overflow parking for the April 4 event by William Butts and seconded by Karen Kellett; motion was voted with all in favor and passed.*

There was a discussion about the boat docks, including that the repairs had been started. There was a discussion about the tennis courts and the repairs need. The donation of the courts by Mary Patterson Hadlow was described. It was noted that no town funds were used to build the courts originally and that future improvements may need future fundraising.

**New Business:**

There was no new business.

**Director's Report:**

John Wrenn had sent his report and it included the following information:

- Summer program attendance numbers were as follows: 82 in Senior camp; 37 in Junior Camp; 75 in swim lessons, 21 in Baseball Camp; 17 in Soccer Camp. Finances to be reported at the next meeting as he is waiting for final payroll figures.
- SPARK had only had 3 days as of the meeting with 3, 9 and 8 attending respectively for those days. Efforts to increase enrollment were discussed, as was the value of this program as an important support service to the community. It was noted that an average of 10 per day is needed to break-even but that it was a budgeted not self-sustaining program.
- Mulch delivery is coming for the beach playground. Approval from First Light is needed and has been requested. Mrs. Frattini is waiting to hear back from Brian Wood of First Light.
- Rich Sheridan had written a letter complimenting the public works for excellent care and grooming of town beach, Veterans Field, playgrounds and Colonial Field, noting that he had heard praise from area athletic teams also.
- There were 4 concerts in the summer series and all had good or great weather with increasingly good attendance.
- Tuesday adult basketball will be starting and Mr. Wrenn has applied to the school for gym usage. Security issues and possible swipe cards for programs were discussed.
- Mr. Wrenn has not yet received the \$1,000 that was due him from a clerical error. Some of his salary that was set aside for substitute office help if he had taken vacation was erroneously used for SPARK payroll. Mr. Wrenn had not taken time off so the money was owed to him. Notification had been given to the Board of Selectmen and Clay Cope had given Mr. Wrenn verbal approval on the matter two weeks ago.

- Mr. Wrenn distributed and discussed the August checking account report. He noted that Samantha Celio had made CD's of camp pictures for Senior Camp and would be good to include in the next budget presentation. William Butts added that the CD was great and included everyone at Senior Camp.

The need for field grooming equipment was discussed, including different types of tractors with different capabilities and which could be used on the beach sand and which on grass fields. Stan Greenbaum will look into some options, talk to Donny Borkowski, Frank Spaziani and John Wrenn and then report back to commission. The goal is to make a recommendation at budget time. The budget process was discussed, including regular maintenance issues versus capital items.

*William Butts made a motion to adjourn but subsequently withdrew the motion to allow for further discussion.*

There was a discussion about the repairs to the boardwalk and docks. The merits of Trex decking versus wood were described. The consensus was that the Trex was the appropriate option. It was noted that at a recent town meeting the original budget request from Park and Recreation for the docks was reduced by a few thousand dollars to \$23,000. Stan Greenbaum had suggested buying pre-made docks and having them shipped in and that it might be more cost effective. State contracts were discussed. The process to get bids for the docks was discussed, including Park and Recreation's input in the process and whether or not the Board of Selectman will instruct Frank Spaziani to seek out bids for the work. The boardwalk was discussed, including the decision of doing it in 4 stages and that \$12,400 for the project was in the budget.

*William Butts made a motion to adjourn the September 8, 2014 Park and Recreation Commission Regular Meeting at 8:50pm. The motion was seconded by Stan Greenbaum and passed unanimously.*

Respectfully submitted,

Karen Kellett  
Park and Recreation Secretary

Mary Jo Dix  
Recording Secretary

***These minutes are not considered official  
until they have been approved  
at the next regularly scheduled meeting  
of the Park and Recreation Commission.***