

# SHERMAN PARK AND RECREATION COMMISSION SPECIAL MEETING MINUTES

November 5, 2012

**Present:**

Fran Frattini – Chairman  
John Wrenn – Director  
Karen Kellett – Secretary  
Scott Berlinger  
Kris Fazzone

**Absent:**

Stan Greenbaum  
William Butts

**Call to Order:**

Chairman Frattini opened the November 5, 2012 Park and Recreation Special Meeting at 7:39pm.

**Discussion and action on the following items:**

1. Pavilion and Facilities Applications

There are no applications for the Pavilion or other Facilities at this time.

2. Boat Slips, Canoe and Kayak Rack Rentals

Renters have until December to remove their property from the canoe and kayak racks. Due to Storm Sandy boats have until November 11<sup>th</sup> to be removed from the boat dock area if they had not been removed by November 1<sup>st</sup>.

3. Road Race Series and 3<sup>rd</sup> (2013) Annual Triathlon

The Veteran's Road Race was cancelled due to low enrollment. Mr. Berlinger stated that the Veteran's Race could take place in the spring. He also mentioned that they have started to prepare for the 2013 Annual Triathlon.

4. Maintenance and Repairs

Director Wrenn informed the Commission that the boom at the beach has been removed from the water at the Town Park and at the present time is on the grass. Chairman Frattini recommended that the boom be stored for the winter as soon as possible.

5. Facilities Reports

It was noted that the bathrooms at Veteran's Field are officially closed as of November 1, 2012. Chairman Frattini asked Director Wrenn to remind Don Borkowski of this.

6. Summer Programs Report

Director Wrenn handed out a copy of his Summer Programs Report to the Commission members.

Swimming Lessons – 87 lessons

Senior Camp – 78 campers

Junior Camp – 42 campers

Tennis Lessons – 6 participants  
Soccer Camp – 17 participants  
Baseball Camp – 7 participants  
Softball Camp – 8 participants

In summary the total income equaled \$31,860, total expenses equaled \$32,502 leaving a \$642 deficit.

Karen Kellet suggested having a banner made reading “CONCERT TODAY” to be placed in front of the school on the day of the event to help better advertise for the Summer Concert Series. All agreed that this is a good idea and Director Wrenn will look into the cost of such a banner.

7. Income and Expenses

Chairman Frattini stated Park and Recreation came out \$2500 ahead on the Annual Report.

Director Wrenn handed out the October SPARK report to the Commission members. The average number of participants attending each day is around 16. The total deposit made by SPARK for the month of October was \$4121.00. The Payroll distribution for the month of September for SPARK employees was \$1800.00.

8. New Computer/Software programs

Chairman Frattini thanked Stan Greenbaum for his actions with researching, purchasing and implementing the new computer, backup drive and software programs for Park and Recreation.

Director Wrenn mentioned that he is unable to transfer the changes he makes to the Park and Recreation website on his computer to the Town website. He will speak to Ruth Byrnes about this matter.

9. Election of Officers

Chairman Frattini informed the Commission that it was time to elect the Park and Recreation officers.

***Scott Berlinger made a motion to keep the officers the same as last year. Fran Frattini will remain Chairman and Karen Kellet will remain Secretary. The motion was seconded by Kris Fazzone and carried unanimously.***

10. Meeting dates for 2013

Chairman Frattini handed out the new schedule for Park and Recreation meetings held in 2013. She explained most meetings would be held on Monday to accommodate those who had difficulty attending Tuesday meetings.

*Karen Kellet made a motion to accept the meeting dates for 2013 as listed for the 2<sup>nd</sup> Monday of each month unless otherwise noted. The motion was seconded by Kris Fazzone and carried unanimously.*

11. New Programs /Winter Programs

Kris Fazzone informed Chairman Wrenn that Bob Ostrosky would like to run the Saturday Sherman Youth Basketball Program again this winter. Chairman Wrenn asked Mr. Fazzone to have Mr. Ostrosky email him with all the details.

Director Wrenn shared with the Commission that the Sherman Ski Program would be run through arrangements made with ThunderRidge this year. Location has not changed just how sign up and payment will be handled.

12. Director's Report

Director Wrenn stated that the details of his report were provided during the previous topics discussed.

**Adjournment:**

*Scott Berlinger moved to adjourn the November 5, 2012 Special Park and Recreation Commission Meeting at 8:29pm. The motion was seconded by Kris Fazzone and carried unanimously.*

Respectfully submitted,

Karen Kellett  
Park and Recreation Secretary

Lynn Silk  
Recording Secretary