

# SHERMAN PARK AND RECREATION COMMISSION REGULAR MEETING MINUTES

August 14, 2012

**Present:**

Fran Frattini – Chairman  
John Wrenn – Director  
Karen Kellett – Secretary  
Bill Butts  
Stan Greenbaum  
Scott Berlinger

**Absent:**

Kris Fazzino

**Guests:**

There were 3 people in the audience

**Call to Order:**

Chairman Frattini opened the August 14, 2012 Park and Recreation Commission Regular Meeting at 7:45pm.

**Minutes:**

Minutes from the July Park and Recreation Commission Meeting could not be approved at this time because they were incomplete.

**Correspondence:**

Director Wrenn reported from information forwarded to him from the Lake Authority that the bacterial count in the lake was a 9. This is the highest level it has been all summer and well below the allowed limits.

**Pavilion and Facilities Applications:**

Chairman Frattini informed the Commission of a complaint Director Wrenn received regarding a party held at the Pavilion. The party was held on August 12, 2012 with a number of people in attendance and a DJ present. The complainant said it was very loud and people were very rowdy. The individual in charge of the party did fill out a "Request for use of the Pavilion form" on the Wednesday prior to the event. Director Wrenn received this form in the Park and Rec office the week of the rental while he was on his 3-day vacation and the individual was never charged as the form was found upon his return the day after the party. Although the outdoor section of the Pavilion can be used by anyone at no charge as long as it has not been rented out by another party the Commission believes that the individual who used it on August 12<sup>th</sup> should pay the fee because she did have access to the Pavilion areas that require key entry to open and used the electricity in the building which requires the pre-payment of the fee. Director Wrenn will follow up with a bill to the resident.

Director Wrenn also noted that the Pavilion water pump was continuously running because the water ran out. The bacteria count in the Pavilion water was high and is now being treated.

An application for the use of the Town Park was read to the Commission. The Cub Scouts are requesting the use of the Town Park to hold a Family Fun Day and Barbeque. This event will take place on August 19, 2012 from 10am – 5pm.

The Girl Scout troop handed in a request form for the use of Veteran's Field and the Gazebo for a Yoga and Yogurt Event. This will be held on August 25, 2012 from 9:30am -11:30am.

Joel and Roberta Judd presented their Community Challenge fund-raising idea to the Commission. They would like to raise money for the "community relief program" in town and requested the use of Veteran's Field and the Gazebo. This event would be held on September 29, 2012 from about 10am – 5pm. September 28, 2012 would be reserved for setting up. The Judd's would like to get as many town organizations involved as possible. These would include the Fire Dept., IGA, and Veteran's Association, the Boy Scouts and Girl Scouts and more. Activities mentioned were a Bingo Tent, Car Show, Hay Rides, Food Tents and Sport Contests between teams made up of ten members. The Commission supported the idea, offered a few suggestions and provided the proper paper work that would have to be completed. The Park and Recreation Commission agreed to be the sponsor for the event and are included on the application for use of the facilities.

*Bill Butts made a motion to approve the following:*

- *the request for payment of the Pavilion fee from the individual who used it for a party on August 12, 2012*
- *the Cub Scout's application for the use of the Town Park for a Family Fun Day and Barbecue on August 19, 2012 from 10am to 5pm*
- *the Girl Scout's application for the use of Veteran's Field and the Gazebo to hold a Yoga and Yogurt Event on August 25, 2012 from 9:30am to 11:30am*
- *Joel and Roberta Judd's application for the use of Veteran's Field and the Gazebo to have the Community Challenge Fundraiser on September 28, 2012 for setting up and September 29, 2012 from about 10am to 5pm.*

*The motion was seconded by Scott Berlinger and carried unanimously.*

### **Personnel:**

Director Wrenn introduced Morgan Hill to the Commission. Director Wrenn reported that he and retiring SPARK Director Mr. Rianhard interviewed a number of applicants. Director Wrenn recommends the Commission approve the hiring of Morgan Hill along with Nancy Parker for the positions of the new Co-Directors for SPARK to be hired by the BOS at the August Board of Selectmen meeting. Mr. Hill shared some of his ideas with the Commission and they wished him well. Nancy Parker was unable to make this meeting for an introduction as she was away on vacation.

*Scott Berlinger made a motion to accept the recommendation of Director Wrenn to hire Nancy Parker and Morgan Hill as Co-Directors for SPARK for the 2012-2013 school year. The motion was seconded by Stan Greenbaum and carried unanimously. Their names will be forwarded to the First Selectman for formal hiring by the Town.*

### **Old Business:**

Chairman Frattini informed the Commission that Director Wrenn just received money collected from the Thunder Ridge Ski Program. Ginny Fielding brought it in a few weeks ago. Director Wrenn noted that Thunder Ridge never contacted him about the unpaid balance. He also stated that registration for the program next season will be handled differently. Participants can either pick up a registration form at the Park and Recreation Office on Saturday or they can go to Thunder Ridge and fill out a registration form directly with them. Thunder Ridge would then forward the information to the Park and Recreation Office.

Chairman Frattini shared ideas for Eagle Scout projects asking for the Commissions feedback. Ideas mentioned were:

- To finish the inside of the compost bathrooms located at Veteran's Field which would encompass the floors, walls and doors
- Repairing the beach house office or historical landmark outhouses
- Building dugouts at Veteran's Field

After brief discussion it was decided that building dugouts at Veteran's Field would be most beneficial. Chairman Frattini will forward these ideas to upcoming Eagle Scouts.

Bill Butts informed the Commission that the trees between the boat launch and the beach have been taken down and removed.

Chairman Frattini mentioned the letter she received from the parents of a child participating in Junior Camp. The Commission members were forwarded a copy before this meeting to review. Discussion followed. A child was removed from Junior Camp the last week due to behavioral concerns. These concerns were brought to the attention of the parents on previous occasions from the Director of Junior Camp, Michelle Close. The parents felt they were unjustly treated and requested a full refund even though their child was present for most of camp. The Commission believes a full refund is unfound because the child was in attendance for three weeks but they are willing to invite the child back next year at a discounted rate.

*Stan Greenbaum made a motion to have Director Wrenn write a letter to the parents notifying them that a refund will not be forwarded but their child is invited to enroll next year in Junior Camp at a discounted rate not to exceed \$100.00 and to inform them that their comments and concerns have been taken into consideration regarding this situation. The motion was seconded by Bill Butts and carried unanimously. Director Wrenn will follow up with a letter to the parents and also further discussion will be on the September meeting agenda and the Junior Camp Director will be invited to attend.*

Scott Berlinger left at 9:44pm. Stan Greenbaum spoke about the quality of the computers in the Park and Recreation office and the need to update them. QuickBooks also needs to be replaced. Mr. Greenbaum would like to speak to Jim Luchsinger, the school's IT person and find out what the interoperability is between the Park and Rec computers and the school's system. Mr. Greenbaum proposes to purchase an updated version of QuickBooks along with backup drives for both computers.

Chairman Frattini reported that there will be a Town Meeting Friday, August 17, 2012. Appropriations to be mentioned at this meeting regarding Park and Recreation are:

1. An appropriation of \$618.00 for SPARK salaries
2. An appropriation of \$1,461.00 for Park and Recreation Other Programs

The SPARK Year End Report was passed out to the Commission members and reviewed.

It was noted that these were items although they were over budgeted amounts, Park and Rec had collected sufficient monies to cover these costs. It was noted that the Park and Rec Other Programs was a new line item that was not originally in the budget but again Park and Rec had turned over to the Town sufficient sums to cover these costs.

Karen Kellett mentioned that the Blue Yodels will perform on either September 23<sup>rd</sup> or September 30<sup>th</sup> as part of the Park and Recreation Concert Series. She will notify Director Wrenn when she receives confirmation from the Blue Yodels.

Director Wrenn passed out his Director's Report. Attendance for Summer Programs is as follows:

- Junior Camp – 40 children
- Senior Camp – 90 children
- Swimming lessons:
  - Session 1- 20 children
  - Session 2- 40 children
  - Session 3- 20 children
- Tennis – 7 children
- Soccer – 17 children
- Baseball – 8 children

Chairman Frattini spoke with Frank Spaziani and reported he will have the bathrooms cleaned twice a month until they officially close on November 1, 2012.

Karen Kellett mentioned that the lights at the Pavilion are not working. Director Wrenn said Audette Electric is supposed to assess the problem.

**Adjournment:**

Stan Greenbaum moved to adjourn the August 14, 2012 Regular Park and Recreation Commission meeting at 10:28pm. The motion was seconded by Karen Kellett and carried unanimously.

Respectfully submitted,

Karen Kellett  
Park and Recreation Secretary

Lynn Silk  
Recording Secretary

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Sherman Park and Recreation Commission  
August 14, 2012~Regular Meeting Minutes

Minutes are not considered official until they have been approved by the Park and Recreation Commission at the next regularly scheduled meeting.