

Sherman Park and Recreation PO Box 39 Sherman, CT 06784 860-354-3629

USE OF PAVILION
APPLICATION and POLICY

Application must be made at least 2 weeks in advance of event and is subject to approval by the Park and Recreation Commission. Note: This application consists of TWO pages. An approved copy of this application must be in your possession during the event.

Directions: Complete this form and return to the Park and Recreation office with a non-refundable deposit of \$50 (payable to Sherman Park and Rec)

APPLICANT'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

Purpose for using Pavilion \_\_\_\_\_

Date Requested \_\_\_\_\_ Time: [ ] 10AM to 3PM [ ] 3 PM to 8 PM (Choose one or both)

Please Note: Each day is split into two sessions.

Approximate number of people attending \_\_\_\_\_

If applicant is a corporation, association, or other group, please submit at least two names of officers or officials of the organization:

Table with 3 columns: Name, Address, Phone. Two rows for listing names and addresses.

Is admission being charged? YES \_\_\_ NO \_\_\_ If YES, amount \_\_\_\_\_

Fee Schedule table with columns for fee amount and number of people. Includes a note: 'Please Note: all fees are for each half day. If you want the full day, double each fee.'

A \$100 refundable security/key deposit for the pavilion is required.

I hereby certify that the requested use of the Pavilion does not violate the Rules and Regulations set forth by the Park and Recreation Commission. I further certify that I will not hold the Town of Sherman responsible for any accident or injury.

FOR OFFICE USE ONLY

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Date \_\_\_\_\_

Fee Paid \_\_\_\_\_ Check # \_\_\_\_\_ Certificate of Insurance \_\_\_\_\_

Copies to Selectmen \_\_\_\_\_ Trooper \_\_\_\_\_

## USE OF PAVILION POLICY and APPLICATION

The following regulations are meant to ensure the proper use of the Sherman Town Park Pavilion so that it may be enjoyed, protected and preserved for relaxing in a natural environment.  
The Hours of the Sherman Town Park Pavilion are 8:00am to 8:00pm.

### Rules

- **The Sherman Town Park Pavilion is for private use by Sherman residents, taxpayers and their guests, Sherman businesses that are actually based in Sherman and Sherman organizations only.**
- Written permission must be obtained from the Park & Recreation Commission for the use of the Pavilion.
- The resident signing the certificate must be 21 years of age and present for the entire time of the event.
- Vehicles may unload at the Pavilion paved area. (NOT ON THE GRASS)
- Portable barbecues and deep fryers must be on the outside of the Pavilion.
- By State law, parents are responsible and liable for damage done by their children.
- Any damage done is the responsibility of the person renting the facilities.

### Prohibited

- Bikes, rollerblades, and skateboards on/at the Pavilion.
- Unauthorized loud radios or loud musical instruments.
- Dogs or other animals.
- Candles are prohibited in the bathroom and serving areas.
- Trailers, campers, or overnight camping.
- Alcoholic beverages.
- Glass containers
- **NO PARKING OR DRIVING ON THE GRASS**

### Release

**By signing this document, I claim full responsibility for the care of the facilities, removal of trash, cleaning, damages and/or injury that may result from the use of this building. I have read the "Use of Pavilion Policy" and agree to all its terms and conditions. I will leave the facilities in the same or better condition, the same day of the event. I understand the Sherman Town Park Pavilion is owned by the Town of Sherman and as such is open to the general public. The rental fee does not provide for exclusive use of the property.**

\_\_\_\_\_  
APPLICANTS SIGNATURE

\_\_\_\_\_  
DATE

Page two of two